

## Executive Director Job Posting

Teen Central (TC) is seeking to interview candidates for the position of Executive Director.

**Posted:** June 5, 2018

**Location:** Manheim, PA

**Position:** Executive Director

**Report to:** Board of Directors

**Hours:** 15 to 20 hrs./week including evenings and Sunday availability needed

**Salary:** Based on Experience  
2018

**Application Deadline:** June 30,  
2018

**Position Summary:** Ideally candidate will provide visionary leadership, fund development, and team development to achieve and advance TC mission of proclaiming a life of purpose and hope to each generation of youth, through Jesus Christ, by providing alternative activities, mentoring, relationships, and promoting social, intellectual, emotional and spiritual growth.

### Role Expectations:

- Build Team – recruiting, interviewing, developing volunteer and paid staff to a well-functioning team
- Grow Programs – creating sustainable programs that enhance TC engagement with community youth will promoting their growth in all areas
- Fund Development – connecting with churches, business, individual, community organization, etc to create sustainable funding for TC. This could include Sunday morning presentations or evening connections.
- Youth connection – build relationship with youth while also providing healthy authority in their lives

### Job Qualifications:

- Pass all background checks
- Have a deep, growing relationship with Jesus Christ that is present in your interaction with others
- Communication Skills: ability to connect with individuals, or group presentation both written and oral.
- Energized by people, strategic vision and implementation, and discipleship of others

Send Cover Letter and Resume to:  
[info@teencentralmanheim.org](mailto:info@teencentralmanheim.org)

or

Teen Central  
15 South Wolf Street  
Manheim, PA 17545

*All applicants and their names, cover letters and resumes will remain confidential with the committee of Teen Central. Final candidates will be presented to the board of directors.*