

Executive Director Job Posting

Teen Central (TC) is seeking to interview candidates for the position of Executive Director.

Posted: January 28, 2019

Location: Manheim, PA

Position: Executive Director

Report to: Board of Directors

Hours: 20-30+ hours/week including some evenings and occasional Sunday availability needed

Salary: Based on Experience

Application Deadline: February 25, 2019

Position Summary: Ideally candidate will provide visionary leadership, fund development, and team development to achieve and advance TC mission of proclaiming a life of purpose and hope to each generation of youth, through Jesus Christ, by providing activities, mentoring, relationships, and promoting social, intellectual, emotional and spiritual growth.

Role Expectations:

- Build Team – recruiting, interviewing, developing volunteer and paid staff to a well-functioning team
- Grow Programs – creating sustainable programs that enhance TC engagement with community youth while promoting their growth in all areas
- Fund Development – connecting with churches, business, individual, community organization, etc. to create sustainable funding for TC. This could include Sunday morning presentations or evening connections.
- Youth connection – Recruiting and building relationships with youth while also providing healthy authority in their lives

Job Qualifications:

- Pass all background checks
- Have a deep, growing relationship with Jesus Christ that is present in your interaction with others
- Communication Skills: ability to connect with individuals, or group presentation both written and oral.
- Energized by people, strategic vision and implementation, and discipleship of others

Send Cover Letter and Resume to:

info@teencentralmanheim.org

or

Teen Central
15 South Wolf Street
Manheim, PA 17545

All applicants and their names, cover letters and resumes will remain confidential with the committee of Teen Central. Final candidates will be presented to the board of directors.